



INDOOR RECREATION FACILITIES RE-OPENING SAFETY PLAN

COVID-19 Safety Plan - Parks, Facilities and
Recreation

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The information contained within this document is subject to change without notice. All facility users will be expected to update their programs, policies, and procedures to accurately reflect this document.

1.0 INTRODUCTION

It is the goal of the City of Fernie to provide safe and healthy recreation facilities for both its employees and patrons. This document summarizes the specific operation of facilities owned by the City of Fernie. This document will be updated as new information and guidelines are issued from the Provincial Health Authority, Local Health Authority, WorkSafeBC, Lifesaving Society, British Columbia Parks and Recreation Association, viaSport, and any other information which becomes available.

2.0 POLICY

The City of Fernie is committed to the health, safety, and wellbeing of its employees and patrons that use our facilities.

The City of Fernie owns and operates several indoor recreation amenities. Site-specific COVID-19 Safety Plans have been developed for each facility as they begin to reopen for public use. This Safety Plan deals with the overall general COVID-19 Safety plan information and details facility-specific requirements.

The City of Fernie is committed to adapting recreation opportunities that align with [BC's Restart Plan](#) and the Provincial Health Office (PHO) guidelines and directives.

The City of Fernie responded to direction from our public health officials to close facilities to help curb the spread of COVID-19. The City of Fernie is now responding to the direction to reopen our facilities under new protocols and offer services to our community cautiously, with the safety of staff and community being the priority. The [BCRPA Guideline for Restarting Recreation](#) provides the City of Fernie with a framework to apply to the provision of recreation and parks services during the pandemic.

Our policies ensure that workers and others showing symptoms of COVID-19 are prohibited from entering or working in City of Fernie facilities. Our policies have considered the following:

- Anyone who has had symptoms of COVID-19 in the last 10 days.
- Anyone directed to self-isolate.
- Anyone who has arrived from outside Canada or who has had contact with a confirmed COVID-19 case.
- Visitors are limited or prohibited in certain areas of the City of Fernie or Programming offered.

3.0 SCOPE

This document is intended to provide user groups, program leaders, and tenants of the city facilities with an understanding of the City of Fernie's protocols and the requirements of the participants who use the facility.

4.0 WHAT IS COVID-19

Coronaviruses are a large family of viruses and can cause disease ranging from the common cold to more severe diseases such as SARS. On December 31, 2019, Chinese health authority identified a new coronavirus through a series of reported cases of pneumonia in Wuhan, China. This coronavirus (COVID-19) is a new strain that has not previously been identified in humans. COVID-19 is a zoonotic virus.

5.0 HOW COVID-19 SPREADS

COVID-19 is spread through liquid droplets when the infected person coughs or sneezes. The virus in the droplets can enter the body directly through the eyes, nose, or mouth of another person if they are in close contact with the person who coughed or sneezed.

6.0 SYMPTOMS OF CORONAVIRUS

While many of the characteristics of COVID-19 are still unknown, mild to severe illness has been reported in confirmed cases. The symptoms of COVID-19 are like other respiratory illnesses, including the flu and common cold. They include:

- Fever (37.5°C or higher)
- Cough
- Sneezing
- Sore Throat
- Difficulty Breathing
- Muscle Aches/Fatigue
- Loss of Appetite
- Nausea and Vomiting
- Chills
- Runny Nose
- Diarrhea
- Loss of Sense of Smell/Taste

In more severe cases, infection can cause pneumonia, severe acute respiratory syndrome, kidney failure, and even death.

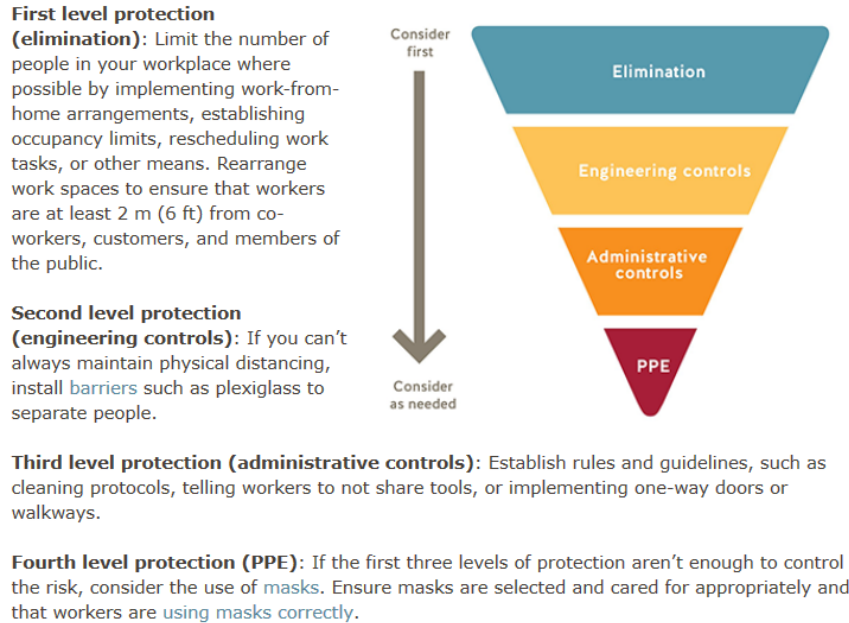
7.0 RISK MITIGATION

7.1 The City of Fernie has implemented a combination of risk mitigation protocols.

7.2 To effectively address safe recreation spaces for both employees and patrons of our facility, the City of Fernie will implement the following risk management strategies

7.2.1 Elimination

- 7.2.2 Engineering Controls
- 7.2.3 Administrative Controls
- 7.2.4 Personal Protective Equipment



8.0 EMPLOYEE HEALTH AND SAFETY

- 8.1 The health and safety of employees is covered in the City of Fernie's exposure control plan for pandemic illness.
- 8.2 Employees will be trained in proper sanitizing techniques.
- 8.3 Program spaces and equipment will be cleaned and disinfected in accordance with the BC Centre for Disease Control *Cleaning and Disinfecting Guidelines*.
- 8.4 Employees must wear masks when interacting with patrons where 2-metre social distancing cannot be maintained.
- 8.5 Workers complete a daily self-assessment and are required to stay home if ill following the City of Fernie's exposure control plan.
- 8.6 Employees are not to share equipment and must physically distance.

9.0 GENERAL USER GROUP EXPECTATIONS

- 9.1 Know, comply with and be responsible for the communication and adherence to the City of Fernie's COVID-19 Safety Plan with your participants, staff, parents, and volunteers.
- 9.2 The primary leaseholder of a City of Fernie facility is responsible for developing, implementing, and enforcing their site-specific COVID-19 Safety Plan for your activity that supports the City of Fernie's COVID-19 Safety Plan by:
 - 9.2.1 Identifying the COVID-19 risks for your activity as outlined in point 7.0 Risk Mitigations

in this document.

- 9.2.2 Implementing protocols to reduce the risks of transmission through contact, droplets, and airborne risks.
- 9.3 It is mandatory that the City of Fernie expects all patrons, visitors, user groups, and volunteers to abide by physical distancing requirements as indicated by the BC Centre for Disease Control. All persons will maintain a minimum of 2 metres (6.5 feet) distance.
- 9.4 Promote hand hygiene practices within their groups.
- 9.5 Persons who feel ill will not be permitted to enter the City of Fernie facilities. The user groups will be directly responsible for ensuring health screening is conducted prior to allowing their participants in City of Fernie recreation facilities.
- 9.6 Ensure that the mass gathering order limit of 50 people is not exceeded as per the directive released by the Public Health Officer: <https://www2.gov.bc.ca/gov/content/health/about-bc-s-health-care-system/office-of-the-provincial-health-officer/current-health-topics/covid-19-novel-coronavirus>
- 9.7 Must have signed the City of Fernie informed consent COVID-19 waiver. The waiver is found in the rental agreement documentation.
- 9.8 Appoint a COVID-19 ambassador to your group to assist with group management and adherence to facility protocols and internal COVID-19 Safety Plans while using City of Fernie facilities.
- 9.9 Spectators are to be discouraged. The facility will designate a space for those required to stay in the building.
- 9.10 Limit personal belongings being brought into the facility as per your COVID-19 Safety Plan.
 - 9.10.1 Spectators shall only bring essential items
 - 9.10.2 Food is prohibited in the facility.
 - 9.10.3 Drink containers must be taken when leaving the facility and disposed of in the public disposal bins provided.
- 9.11 Dressing rooms and showers will not be available at City facilities.
- 9.12 Unless otherwise addressed by this plan. Participants shall come dressed ready to participate.
- 9.13 Be socially responsible to help maintain services available for public use.
- 9.14 Users are encouraged to wipe down common areas after use with disinfectant supplies provided in such areas.
- 9.15 Users are encouraged to wear non-medical masks/face coverings when entering City facilities.
- 9.16 Unused spaces will be locked.
- 9.17 Drop-in activities are not permitted.
- 9.18 Water fountains will be unavailable for use.
- 9.19 Vending machines will be unavailable for use.

10.0 NON-COMPLIANCE

- 10.1 Failure to follow our guidelines and policies indicated in this document by the City of Fernie will result in immediate exclusion from the facility and privileges revoked.
- 10.2 The City of Fernie reserves the right to cancel future bookings without notice.
- 10.3 User groups may not be entitled to refunds.

11.0 COMMUNICATION

- 11.1 The City of Fernie will ensure both employees and patrons are informed of new or current procedures, guidelines, and operational requirements in the following ways:
- 11.2 Information and Updates:
 - 11.2.1 Social Media.
 - 11.2.2 City of Fernie Website.
- 11.3 Signage and Posters:
 - 11.3.1 Self screening list of symptoms questionnaire.
 - 11.3.2 Hand washing information poster.
 - 11.3.3 Cover coughs and sneezes poster.
 - 11.3.4 Directional arrows and distance spots located at sign-in/out areas.
 - 11.3.5 Facility occupancy limits.
 - 11.3.6 Physical distancing.

12.0 SICK PATRON PLAN

- 12.1 If patrons show symptoms of sickness during their visit, the procedure is as follows:
 - 12.1.1 The patron will stay with their appointed ambassador and will be separated from the public and employees.
 - 12.1.2 The patron will immediately wash or sanitize their hands.
 - 12.1.3 The patron shall be given mask and gloves, their user group's ambassador will be asked to stay with the patron and arrange for the user to return home immediately.
 - 12.1.4 Employee will gather the patron's contact information and determine all movements within the facility, and if they were in contact with other patrons while visiting the facility.
 - 12.1.5 Patron will be advised to contact 811 to determine if they are symptomatic of COVID-19.
 - 12.1.6 Employee will follow up with the affected groups representative to confirm the status of the patron.
 - 12.1.7 All potential contact areas within the facility will be closed temporarily for disinfecting, which will occur immediately and prior to, reopening specific areas.
 - 12.1.8 If a patron tests positive to COVID-19, all families and employees who have been in contact with that individual will be notified by their group's representative and/or ambassador.
 - 12.1.9 A public notification, including the time and areas where the symptomatic patron was located will be issued, as determined by the Health Authority.
 - 12.1.10 In case of an outbreak, the City of Fernie retains the right to close the facility at any time.

13.0 OUTBREAK PLAN

- 13.1 A "case" is a single infection of COVID-19. An "outbreak" is two or more cases.

- 13.2 Early detection of symptoms will facilitate the immediate implementation of effective control measures. In addition, the early detection and immediate implementation of enhanced cleaning measures are two of the most important factors in limiting the size and length of an outbreak.
- 13.3 If a patron or employee reports they are suspected or confirmed to have COVID-19, enhanced cleaning measures to reduce the risk of transmission will be implemented.
- 13.4 If a patron or employee has been confirmed to have COVID-19, the following procedure shall be implemented:
- 13.4.1 All employees shall be notified to increase self-monitoring of symptoms related to COVID-19 for the next 10 days.
 - 13.4.2 811 or the local health officer will be contacted for further direction.
 - 13.4.3 The facility shall be closed temporarily and a full clean and disinfection of the facility shall take place.
 - 13.4.4 Contact tracing for the period the individual was within the facility shall be completed including:
 - Determining the day and time of the visit(s) over the past 10 days.
 - Determining all areas, the individual visited through the contact tracing period.
 - Determine who, employees and patrons, were in the facility and may have had contact with the individual.
 - 13.4.5 If advised by the health officer, advise all persons who may have been in contact with the individual to self-isolate, get tested, and self-monitor. If an employee or patron has been in contact with anyone who has tested positive, they should self-isolate for 10 days or until they have received a negative test result.
 - 13.4.6 The user group shall conduct an incident/medical report will be filled out to document all the procedures that took place once symptoms were detected.

14.0 PHYSICAL DISTANCING

- 14.1 Two-metre rule of physical distancing must always be followed.
- 14.2 No socializing or loitering, before, during, or after your program attendance.
- 14.3 Arrive 10 minutes prior to start time and vacate the facility as soon as possible following your session.
- 14.4 Persons shall not loiter in the parking lot and are asked to leave as soon as possible following the session.
- 14.5 Abide by posted occupancy limits for various spaces.

15.0 HAND HYGIENE AND EQUIPMENT CLEANING

- 15.1 Wash your hands frequently with soap and water. If soap and water are not available, please use hand sanitizer. Patrons will be encouraged to bring hand sanitizer with them.
- 15.2 General cleaning and disinfecting of spaces will occur, during the scheduled clean time between every user group.
- 15.3 Frequently touched surfaces such as door handles, light switches, faucets, tables, counters, and chairs, will be cleaned and sanitized frequently after use.
- 15.4 Refrain from touching your face.
- 15.5 Practice respiratory etiquette – cough or sneeze into your elbow.
- 15.6 Do not share equipment.

16.0 HEALTH SCREENING

- 16.1 The symptoms of COVID-19 are like other respiratory illnesses, including the flu and the common cold. These symptoms include cough, sneezing, fever, sore throat, and difficulty breathing. Additional symptoms may include muscle aches, fatigue, headache, loss of appetite, chills, runny nose, nausea and vomiting, diarrhea, and loss of sense of smell or taste.
- 16.2 People infected with COVID-19 may experience little or no symptoms, with illness ranging from mild to severe.
- 16.3 Some people are more vulnerable to developing severe illness or complications from COVID-19, including older people and those with chronic health conditions.
- 16.4 Patrons are required to self-screen prior to entering city facilities. Patrons will be required to complete Health Screen as per their COVID-19 Safety Plan.

17.0 CONTACT TRACING

- 17.1 The City of Fernie requires all user groups, to conduct contact tracing.
- 17.2 In the event an outbreak occurs the City of Fernie may request records to provide information to Interior Health Services.
- 17.3 Contact tracing information shall include the participant's full name, contact number and date of attendance.
- 17.4 Contact Tracing shall also be conducted for all spectators and must include full name, contact number and date of attendance.

18.0 SIGNAGE

- 18.1 Signage will be posted outside the main entrance reminding people of the signs and symptoms of COVID-19.
- 18.2 Floor markings will indicate minimum physical distancing.
- 18.3 Hand washing posters will be prominently posted in open washroom facilities.
- 18.4 Directional arrows will indicate the required direction of travel by patrons.
- 18.5 Facility occupancy limit signage will be placed in various areas of the facility

19.0 OCCUPANCY LIMITS

- 19.1 Occupancy limits will be established for all spaces and facilities at the City of Fernie.
- 19.2 Non-essential lobby furniture will be removed from all facilities.
- 19.3 Facility access will not be available to the public and doors will be locked between user groups.
- 19.4 Spectator seating will be closed off except for designated seating based on occupancy requirements.
- 19.5 Designated washrooms only available to facility users.

Facility	Location	Occupancy limits
Fernie Memorial Arena	Entry/Exit Staging Area A (Lobby)	25
	Ice Surface	25
	Entry/Exit Staging Area B (DR 5 & 6)	25 (12-13 participants per room)
	Spectator Stands	One parent per child to a max of 18
	Player Benches and Penalty Boxes	0
	Annex Room	0
Fernie Aquatic Centre	Front Lobby	
	Men's Change Room	
	Women's Change Room	
	Family Change Room	
	Staff Lunchroom	
	Staff Changeroom	
	Multipurpose Room	
	Steam Room	
	Supervisor Office	
	Main Pool	
	Leisure Pool	
	Hot Tub	
	Lane Swim	
	Aquafit Class	
	Dolphins	
	Family Swim	
	Family & Lane Swim	
Public Swim		

**all occupancy limits are subject to change*

20.0 FERNIE AQUATIC CENTRE

This Section has been omitted and will be released at a later date.

21.0 FERNIE MEMORIAL ARENA

21.1 Pre-Booking

- 21.1.1 Prior to booking the Fernie Memorial arena, all user groups must provide the City of Fernie with a COVID-19 Plan specific to how they will operate their program safely.
- 21.1.2 Refer to viaSport for guidance on gameplay and follow any related new protocols to support non-contact activities.
- 21.1.3 The COVID-19 Safety Plan must address the following:
 - 21.1.3.1 An assessment of risk regarding the program in which they are booking for.
 - 21.1.3.2 How they will implement measures relating to:
 - Maintaining physical distancing.
 - How they will address where physical distancing cannot be maintained.
 - Cleaning and hygiene.
 - 21.1.3.3 Developed policies.
 - 21.1.3.4 Developed communication plans and training of their user groups.
 - 21.1.3.5 Monitoring the programming and how plans will be updated when needed.
 - 21.1.3.6 Assess and address risk from resuming operations.
- 21.1.4 A Safety plan is required by all user groups and private renters as part of the rental booking agreement no exceptions will be made. This is to ensure the safe and responsible use of the booked space in accordance with ViaSport and provincial sport organization guidelines.

21.2 General Requirements

- 21.2.1 Spitting on ice surfaces will not be tolerated. Failure to follow will result in ice privileges being revoked.
- 21.2.2 Bring your own pre-filled water bottle(s), that is labelled with your name.
- 21.2.3 Access to any closed areas of the facility is strictly prohibited.
- 21.2.4 A maximum of 25 participants are allowed on the ice.
- 21.2.5 Designate an ambassador to assist in granting access to latecomers to the facility, and to endorse both your program's safety plan and the City of Fernie facility requirements.
- 21.2.6 Access will be limited to those participating in the booked activity.
- 21.2.7 Participants must come dress in their full attire/gear when possible. It is recognized some participants may be required to bring some items.
- 21.2.8 One parent per underage child is permitted. Siblings and other family members are not permitted.
- 21.2.9 Shoes and equipment bags will be left in the designated staging area.
- 21.2.10 Facility access is provided with designated entry and exit points.

Entrances/exits will have signage and floor markings to encourage physical distancing and to control access through the facility.

- 21.2.11 Access to administrative areas will be denied.
- 21.2.12 User group representatives will be required to attend a mandatory facility walkthrough that will be scheduled prior to the first day of ice bookings.
- 21.2.13 Facility guidelines and protocols must be followed for the safety of all staff, participants, and the greater community; any violations could result in the termination of the booking contract

21.3 Entrance into the Arena

- 21.3.1 Participants may enter the building no earlier than 10 minutes prior to their ice-time start.
- 21.3.2 Participants must enter through designated entrance A or B as indicated on user group schedule.
- 21.3.3 All Patrons who enter are required to sanitize their hands using the provided hand sanitizing station.
- 21.3.4 Spectators are discouraged at this time; however, seating allowance will be made to accommodate those required to be in attendance.
- 21.3.5 Spectator seating will be arranged to ensure seating provides a minimum of 2-metre physical distance between patrons.
- 21.3.6 Loitering in hallways or lobby areas is strictly prohibited at this time.

21.4 Entering the Ice

- 21.4.1 During flood times, participants awaiting their session will not congregate at the rink entrance door.

21.5 On-Ice Procedure

- 21.5.1 The maximum capacity of on-ice participants is identified in the user group's License to Use agreement.
- 21.5.2 Drills/practice plans must meet provincial guidelines for maintaining physical distancing with no-contact.
- 21.5.3 Participants are strictly prohibited from sharing water bottles.

21.6 Exiting the Ice and Building Procedure

- 21.6.1 At the end of the session participants must exit the ice surface promptly in single file, while maintaining distance, and return to their designated area.
- 21.6.2 Participants must exit the building through the same designated exit door (A or B) within ten minutes of the end of their ice time.
- 21.6.3 Participants will be required to sanitize their hands prior to exiting the building.

21.7 Cleaning Procedures

21.7.1 The City of Fernie will maintain a clean and disinfected facility. The following cleaning protocols shall be completed by trained employees:

21.7.1.1 A full cleaning and disinfection of the facility shall occur once daily.

21.7.1.2 Periodic cleaning of frequently touched surfaces will occur throughout the day.


21.7.1.3 All equipment shall be disinfected once daily.

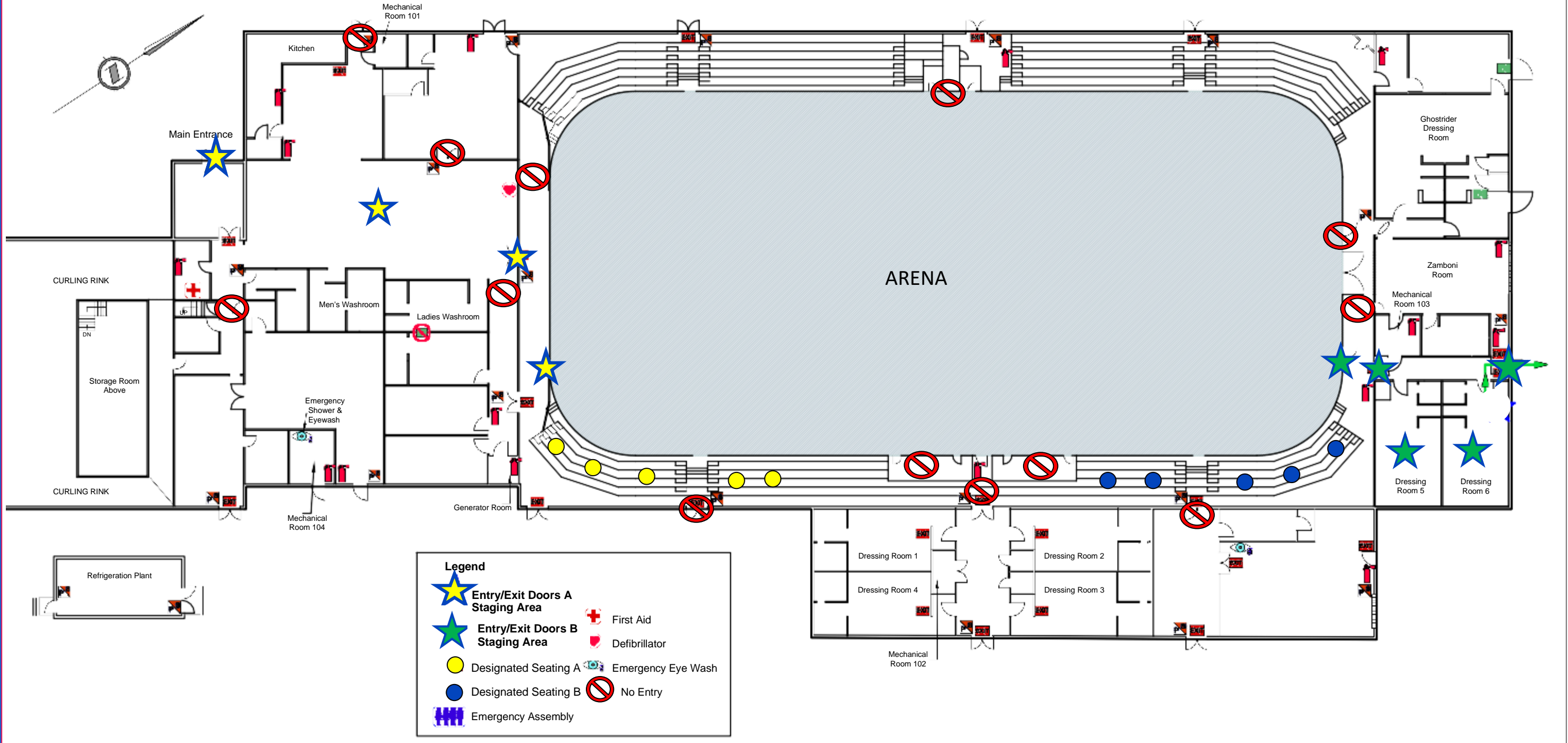
21.7.1.4 All tables, chairs, benches, and other furniture shall be sanitized once daily.

21.7.1.5 Patrons will be encouraged to wipe down common touch points. Basic supplies will be available at the facility.

Fernie Memorial Arena
YOU ARE HERE MAP

HWY 3










 Emergency Assembly Area
(at Information Sign on Hwy 3)



11th Street

6th Ave

Legend

-  Entry/Exit Doors A Staging Area
-  Entry/Exit Doors B Staging Area
-  Designated Seating A
-  Designated Seating B
-  Emergency Assembly
-  First Aid
-  Defibrillator
-  Emergency Eye Wash
-  No Entry